

Medical File Checklist

- A log of all interactions with treatment providers
- Any court orders related to treatment or commitment of the ward
- All diagnosis and treatment plans
- Any consents to treatment that you or the ward signed
- A log of hospitalization dates and locations
- Names and contact information for all medical provider and pharmacist names
- Health insurance information
- Copies of all health care directives
- A list of approved medications and dosages
- A list of discontinuation dates for each medication
- A list of severe side effects that occurred with each medication
- All discharge summaries and discharge plans following hospitalizations, commitments, and alternative treatments